

MINUTES
MISSISSIPPI COMMUNITY COLLEGE BOARD
Friday, February 17, 2012

The regular meeting of the Mississippi Community College Board (MCCB) was held at 9:00 a.m. on Friday, February 17, 2012, in Room 507 of the Education and Research Center, 3825 Ridgewood Road, Jackson, MS 39211.

Members present: Mr. Bubba Hudspeth, Chair; Mrs. Patricia Dickens, Vice-Chair; Mr. Bobby Steinriede; Mr. Tom Gresham; Mr. Ed Perry; and Ms. Toni Cooley. Mr. Duncan McKenzie and Mr. Bruce Martin participated via conference call. *Members not present: Mr. Chip Crane and Mr. Max Huey.*

MCCB Staff in attendance: Dr. Eric Clark, Mrs. Deborah Gilbert, Dr. Debra West, Dr. Shawn Mackey, Dr. Joan Haynes, Mr. Ray Smith, Dr. Christian Pruett, Mrs. Cynthia Jiles, Mr. Kell Smith, Mr. Terry Pollard, and Mr. Raul Fletes.

Guests in attendance: Mr. Chuck Rubisoff, Office of the Attorney General; Dr. Edward Jordan, Director of P-20 Initiatives, IHL; and Ms. Sarah Welker, Center for Economic Policy.

CALL TO ORDER

Chairman Bubba Hudspeth called the meeting to order at 9:00 a.m. and read the meeting notice for the March 15 and 16, 2012, MCCB Board Meetings.

MEETING NOTICE

The Mississippi Community College Board Committee of the Whole dinner meeting will be held Thursday, March 15, 2012, at Huntington's Grill at 6:00 p.m. The meeting will reconvene in the Hattiesburg Room of the Hilton Hotel at 7:00 p.m. that same evening. The regular monthly meeting of the Mississippi Community College Board will be held at 9:00 a.m., Friday, March 16, 2012, at the Mississippi Community College Board, 3825 Ridgewood Road, Room 507 of the Education and Research Center in Jackson, Mississippi. This meeting may be conducted as a teleconference meeting.

PRELIMINARIES

Chairman Hudspeth welcomed all Board Members and visitors and asked Mr. Tom Gresham to provide the Invocation.

Approval of January 19 and 20, 2012 Meeting Minutes

In a motion made by Mr. Bobby Steinriede and seconded by Ms. Toni Cooley, the MCCB Board **voted unanimously** to approve the minutes of the January 19 and 20, 2012, MCCB Board Meetings.

Approval of Agenda

In a motion made by Mrs. Patricia Dickens and seconded by Ms. Toni Cooley, the MCCB Board **voted unanimously** to approve the proposed agenda.

REPORTS/ACTIONS

Executive Director's Report

Dr. Clark began his report by welcoming all Board Members and guests.

Dr. Clark reported that a photo of the Board Members will be taken at the April Board meeting on Friday, April 20.

Dr. Clark reported that Dr. Vivian Presley, President of Coahoma Community College has invited the Board to visit the Coahoma campus. Dr. Clark suggested to the Board that they attend May 17 and 18 for the May Board meeting.

In a motion made by Mrs. Patricia Dickens and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the visit to Coahoma CC and to hold the May Board meeting on that campus.

The Governor's office has contacted Dr. Clark about upcoming term expirations for three of our Board Members. Dr. Clark asked the Board Members to contact the Governor's office about reappointment to the Board.

On January 24, Dr. Clark attended MACJC monthly meeting and the annual Legislative Luncheon at Galloway Methodist Church; and at 5:30 p.m. Governor Bryant's State of the State Address. On January 27, Dr. Clark attended Governor Bryant's Mission Mississippi prayer luncheon; January 30, he spoke with head of the community college system in Florida, Chancellor Randy Hanna, regarding the Restore Act; January 31, met with Senator Buck Clarke and Senator Briggs Hobson of the Senate Appropriations Committee; February 1, presented at the formal hearing before the House Appropriations Committee; February 2, presented to the Workforce Development Committee; February 7, he met with the Tupelo Daily Journal editorial board and attended a dinner at Itawamba's Belden Center. On February 9, he attended the Education Achievement Council meeting; February 14, he met with Clarion Ledger editorial board; and February 15, met with the Senate Appropriations subcommittee.

MCCB will be closed Monday, February 20, for President's Day. Tuesday, February 21, Dr. Clark will speak at the Learning Enhancement Connects Conference at USM; and Thursday, February 23 he will speak at the Women in Higher Education Mississippi Network Conference in Starkville. Dr. Clark is scheduled to attend HEADWAE, February 28 and the Phi Theta Kappa Luncheon, March 7 in Jackson.

Dr. Clark called on Mr. Kell Smith to present the retiree list for second half of 2011. Dr. Clark concluded his report.

Mr. Smith reported that during the second half of 2011, 16 faculty members retired. They had a combined total of 330 years with an average of 20 years of service.

Mr. Smith concluded his report.

IHL

Dr. Edward Jordan reported to the Board newly developed search tools for online degree information.

Dr. Jordan concluded his report.

MACJC Report

Dr. Elliott was absent, but his report was handed out.

Career and Technical Education Report

Dr. Shawn Mackey greeted the Board and presented **Exhibit B1**, a program request for a Certificate and AAS Degree option for the Medical Assisting Technology program for Holmes Community College.

In a motion made by Mr. Bobby Steinriede and seconded by Mr. Tom Gresham, the MCCB Board **voted unanimously** to approve the program request for a Certificate and AAS Degree option for the Medical Assisting Technology program for Holmes Community College.

Dr. Mackey presented **Exhibit B2**, a new location request for the Certificate and AAS Degree option for Heating, Ventilation, AC & Refrigeration Technology for Holmes Community College.

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the program request for a Certificate and AAS Degree option for the Medical Assisting Technology program for Holmes Community College.

Dr. Mackey presented **Exhibit B3**, a program request for a Certificate and AAS Degree option for the Culinary Arts Technology program at Jones County Jr. College.

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the program request for a Certificate and AAS Degree option for the Culinary Arts Technology program at Jones County Jr. College.

Dr. Mackey presented **Exhibit B4**, a program request for a Golf/Recreational Turf Management Technology program for East Mississippi Community College.

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the MCCB Board **voted unanimously** to approve the program request for a Golf/Recreational Turf Management Technology program for East Mississippi Community College.

Grants and Related Activities Report

Dr. Mackey presented **Exhibit C**, the Career Readiness Certificate chart. This is for information only and does not require board approval.

Workforce Report

Exhibit D1 is the standard Workforce Budget Report. This report shows all colleges to be in good standing. **Exhibit D2** is the WET Fund Revenue Report. This is for information only and does not require board approval.

Dr. Mackey concluded his report.

Academic Affairs Report

Dr. Haynes had no items to report.

Technology Report

Mr. Ray Smith reported to the Board that the *Creating Futures Through Technology Conference* will be held March 7- 9 at the Beau Rivage in Biloxi and extended an invitation to attend to the Board members. Mr. Smith is expecting 500 attendees, which would surpass 2011's registration.

Mr. Smith concluded his report.

eLearning and Instructional Technology Report

Dr. Christian Pruett provided an update on the Delta Initiative and eLearning Management System request for proposal. They have assembled a task force of 25 committee members to address the concerns of the RFP.

MSVCC will participate in the *Creating Futures Conference*, March 7-9.

Dr. Pruett introduced Mr. Terry Pollard, Director of Training and Professional Development. Mr. Pollard developed the curriculum for the online instructors' professional development in the MSVCC Academy. Currently, there are 1,400 online faculty and MSVCC has graduated 1,000 instructors in the various programs.

Dr. Pruett concluded his report.

Research and Planning Report

Dr. Debra West presented on behalf of Mr. Raul Fletes **Exhibit F**, a request to approve two off-campus sites for MS Delta Community College (Washington School and Sharkey-Issaquena Academy) and two off-campus sites for East Central Community College (Neshoba Central and Choctaw Central High School).

In a motion made by Mrs. Pat Dickens and seconded by Mr. Bobby Steinriede, the MCCB Board voted unanimously to approve the request to approve two off-campus sites for MS Delta Community College (Washington School and Sharkey-Issaquena Academy) and two off-campus sites for East Central Community College (Neshoba Central and Choctaw Central High School).

Dr. West concluded this report.

Deputy Executive Director Report, Programs and Accountability

Dr. Debra West provided an update on the strategic planning process and commended the steering committee members on their continued efforts. The steering committee has completed the vision phase and is now working through the mission phase of strategic planning.

Dr. West concluded her report.

Deputy Executive Director Report, Finance and Administration

Mrs. Deborah Gilbert presented the Finance report, as follows:

Attachment 1 is the approval request for the General Fund Disbursements out of Fund 2298 in the amount of \$16,342,084.00 for March 2012.

In a motion made by Mr. Ed Perry and seconded by Mr. Bobby Steinriede, the MCCB Board **voted unanimously** to approve the General Fund Disbursements out of Fund 2298 in the amount of \$16,342,084.00 for March 2012.

Attachment 2 is the approval request for the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00, and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00, effective February 29, 2012.

In a motion made by Ms. Toni Cooley and seconded by Mrs. Patricia Dickens, the MCCB Board

voted unanimously to approve the Education Enhancement Fund Disbursements out of Fund 4080 in the amount of \$3,090,873.00 and Fund 4110 in the amount of \$82,112.00, totaling \$3,172,985.00, effective February 29, 2012.

Attachment 3 is the Financial Statement from General Fund 2291 and Special Funds as of January 31, 2012. This is for informational purposes only and does not require approval.

Attachment 4 is the report on Joint Legislative Budget Committee Recommendations and Governor Bryant's Executive Budget Recommendations for Support and Administration for FY 2013. This is for information purposes only and does not require approval.

Mrs. Gilbert concluded her report.

Travel Authorizations

Chairman Hudspeth asked for requests to authorize travel reimbursements for events other than regularly scheduled Board Meetings.

In a motion made by Mr. Tom Gresham and seconded by Mr. Ed Perry, the Board **voted unanimously** to approve the reimbursement for Mr. Bobby Steinriede's travel to attend the Senate appropriations meeting on February 16; Mrs. Pat Dickens' travel to attend the House Appropriations meeting on February 1 and the Education Achievement Council on February 9; and Chairman Hudspeth's travel on January 24 to the MACJC Legislative luncheon, February 1 to the House Appropriations meeting, February 7 and 8 to the Itawamba Workforce Symposium, February 9 to the Education Achievement Council, February 14 to the East Central CC building dedication, and February 16 to the Senate Appropriations hearing.

OTHER BUSINESS

No other business.

ADJOURNMENT

In the absence of any further business, the meeting was adjourned at 10:35 a.m.

Recorded by:


Cynthia Jiles, Executive Assistant

Approved by:


Mr. Bubba Hudspeth, Chairman


Dr. Eric Clark, Executive Director

Exhibits:

Dr. Clark's Report
Career and Technical Education
Workforce
Grants/CRC Report
Academic Affairs
Research and Planning

Exhibit A
Exhibit B
Exhibit C
Exhibit D
Exhibits E, F, G, and H
No Exhibit

MCCB Board Meeting Minutes
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Technology
eLearning & Instructional Technology
Dr. West
Finance Report
Dr. Clark's Handouts & News Articles

No Exhibit
No Exhibit
Exhibit I
Separate Agenda